



JOSEPH PATRICK FITIAL
Chairperson, CSC

COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS
CIVIL SERVICE COMMISSION

OFFICE OF PERSONNEL MANAGEMENT

P.O. BOX 5153 CHRB, SAIPAN, MP 96950-5153

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OPM TEL. NO: (670) 234-6925 / 6958 | FAX NO. (670) 234-1013

CSC website: <http://www.cnmicsc.net> | OPM website: <http://opm.cnmi.gov>



JOSEPH M. PANGELINAN
Director of Personnel

EXAMINATION ANNOUNCEMENT NO: 26-050

OPENING DATE: 09/30/2026

CLOSING DATE: 10/14/2026

This examination is for the purpose of developing an Open Competitive and Promotional Eligible list. It is the policy of the Commonwealth of the Northern Mariana Islands that the personnel system will be applied and administered according to the principle of equal opportunity for all citizens and nationals as defined by the Northern Marianas Commonwealth Constitution regardless of age, race, sex, religion, political affiliation or belief, marital status, disability or place of origin.

POSITION AND SALARY: Trades Helper

The salary given will be determined by the qualification of the appointee.

PL 1/01 – PL 1/03
\$580.00 B/W-\$639.45 B/W
\$15,080.00-\$16,625.70 P/A

LOCATION: Department of Public Works, Saipan
Solid Waste Management Division

DUTIES:

Directs commercial and residential haulers to the appropriate drop-off area. Monitors commercial and residential haulers for unacceptable materials and hazardous waste being disposed. Assists roll-off operators in hauling trash bin from transfer station to Marpi land fill for proper disposal. Assists in operating medium and light duty equipment for specific task assigned. Performs ground maintenance work such as bush cutting, trimming hedges along fence lines, and collects litters within the facility. Checks all fluid level and other mechanism on equipment for proper operations and safety purposes. Transfers used oil from small unsafe containers to secured drums for safety and regulatory compliance of BECQ and EPA. Maintains cleanliness of tipping floor for compliance of local and federal agencies (BECQ and EPA). Performs other related duties as assigned.

QUALIFICATION REQUIREMENTS:

Graduation from high school or equivalent education program *OR completion of the 8th grade education plus four (4) years of related work experience.* Copy of degree, diploma, or official transcript and police clearance must be attached to the application.

CONDITIONAL REQUIREMENTS:

This position is **“COVERED”**; Appointee **IS** eligible to receive overtime payment for overtime hours performed pursuant to Part IV.B16 of the Personnel Service System Rules and Regulation (PSSR/R) and the Fair Labor Standards Act (FLSA).

NOTE: Education and training claimed under item 24(A) through (H) of the Application for Employment must be substantiated by an official school transcript, diploma or certificate. **FAILURE TO PROVIDE THE REQUIRED DOCUMENTS WILL RESULT IN AUTOMATIC DISQUALIFICATION.**

INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:

Office of Personnel Management
Springs Plaza, Gualo Rai
Saipan, MP 96950

Office of Personnel Management
Songsong Village
Rota, MP 96951

Office of Personnel Management
San Jose Village
Tinian, MP 96952